

**Charter Township of Union  
Economic Development Authority Board (EDA)  
Regular Board Meeting  
Tuesday, September 17, 2024**

**MINUTES**

A regular meeting of the Charter Township of Union Economic Development Authority Board was held on September 17, 2024, at the Union Township Hall 2010 S. Lincoln Rd, Mt. Pleasant, MI 48858.

**Meeting called to order at 4:30 p.m.**

**ROLL CALL**

Present: Bacon, Figg, Kequom, Mielke, Coyne, Chowdhary, Zalud

Excused: Sweet. Barz

Absent:

Others Present: Rodney Nanney – Community & Economic Development Director, Sherrie Teall – Finance Director, Amy Peak – Building Services Clerk, Jennifer Graham – Gourdie Frasier, Geoff Graber – Graber & Associates

**APPROVAL OF AGENDA**

MOTION by **Mielke** SUPPORTED by **Figg** to APPROVE the agenda as presented. **MOTION CARRIED 7-0.**

**APPROVAL OF MINUTES**

MOTION by **Zalud** SUPPORTED by **Coyne** to APPROVE minutes from August 20, 2024, regular meeting and August 20, 2024, informational meeting as presented. **MOTION CARRIED 7-0.**

**PUBLIC COMMENT** - None

**ACCOUNTS PAYABLE/ FINANCIAL STATEMENTS**

Finance Director, Sherrie Teall reviewed the accounts payable for the East DDA 8/21/24 – 9/17/24

MOTION by **Zalud** SUPPORTED by **Chowdhary** to APPROVE the East DDA payables as presented \$93,793.77. **MOTION CARRIED 7-0.**

Finance Director, Sherrie Teall reviewed the accounts payable for the West DDA 8/21/24 – 9/17/24.

MOTION by **Figg** SUPPORTED by **Zalud** to APPROVE the West DDA payables as presented \$70,099.85. **MOTION CARRIED 7-0.**

Financial reports were RECEIVED AND FILED by Chair Kequom.

**NEW BUSINESS**

- A. Community and Economic Development Director, Rodney Nanney introduced Geoff Graber with Graber & Associates, LLC for the Irrigation Report Review. Discussion Held.

MOTION by **Zalud** SUPPORTED by **Coyne** to request a proposal from Graber & Associates to Include design, bidding process, contract administration and as built / record drawings for the proposed reinstallation of the irrigation system along the Pickard St corridor within the East DDA. **MOTION CARRIED 7-0.**

**B. RFBA – Participation agreement with Board of Trustees for watermain extension project along Pickard/Summerton Rd.**

Community and Economic Development Director, Rodney Nanney reviewed the request for board action. Discussion held.

MOTION by **Bacon** SUPPORTED by **Zalud** to approve a Participation Agreement with the Board of Trustees for FY2025 funding from the East DDA District Fund in the amount of \$500,000.00 to support completion of the E. Pickard Road and S. Summerton Road watermain loop as part of the state Drinking Water State Revolving Fund ARPA Grant Division B Water Main Transmission and Extensions Project, subject to the appropriation of funds in the FY2025 East DDA fund annual budget. **7 – YES, 0 – NO, 2 – ABSENT. MOTION CARRIED.**

**C. RFBA – Approval of Budget Amendment #1 for the East and West DDA.**

Finance Director, Sherrie Teall reviewed the request for board action. Discussion held.

MOTION by **Figg** SUPPORTED by **Chowdhary** for Authorization to amend the Fiscal Year 2024 budget for the East and West DDA funds in the respective new amounts of (\$1,018,000) in the 248 – East DDA Fund and (\$254,900) in the 250 – West DDA Fund.  
**7 – YES. 0 – NO, 2 – ABSENT. MOTION CARRIED.**

**BOARD COMMENTS**


- Board members commented that they liked the irrigation report.
- Zalud commented on the importance of as-built drawings.
- Board gave a huge Thank you to Jennifer Graham and Kim Smith on the all the work they put into the grant.

**DIRECTOR COMMENTS**

- Bud Street sidewalk waiting on permit from road commission.
- Streetlights at Independence Drive has Miss Digs out.
- Update on streetlight at Lincoln and Broomfield.
- M-20 road construction anticipated completion is the end of October. Intersection work is almost complete.
- Lighting on Jonathon Ln / Kay St update.

Next regular EDA meeting to be held on October 15, 2024, at 4:30pm.  
Meeting adjourned 5:43pm.

**APPROVED BY**

  
Thomas Kequom, EDA Board Chair

(Recorded by Amy Peak)